

**Fairfax County Park Authority  
Board Meeting  
December 8, 2004**

The Chairman convened the meeting at 7:36 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

**Board Members**

Winifred S. Shapiro, Chairman  
Gilbert S. McCutcheon, Vice Chairman  
Edward R. Batten, Sr.  
Glenda M. Blake  
Kevin J. Fay  
Kenneth G. Feng  
Harrison A. Glasgow  
Georgette Kohler  
George E. Lovelace\*  
Joanne E. Malone  
Harold L. Strickland\*  
Frank S. Vajda

\*Board Members Absent

**Staff**

Michael A. Kane, Director  
Timothy K. White, Deputy Director  
Nancy L. Brumit, Administrative Assistant  
  
Charlie Bittenbring  
Bob Brennan  
Brian Daly  
Cindy Messinger  
Miriam Morrison  
Judy Pedersen  
Lynn Tadlock  
  
Irish Grandfield  
Kirk Holley  
John Lehman  
Kay Rutledge  
Don Sweeney  
Ted Zavora

Guests: Citizens from the Nottoway Park Area

**AGENDA CHANGES**

Mrs. Shapiro asked if there were any changes to the Agenda. Since, Mr. Camacho could not attend the Board meeting this evening, Mr. Kane requested that P-3/ADMIN-3 be changed to ADMIN. 3 – Approval – Resolution Honoring Park Authority Employee Americo Carlos Camacho Upon His Retirement. **There were no objections from the Park Authority Board.**

**NOTE:** At the beginning of the ACTION ITEMS, to accommodate citizens in attendance, Mrs. Shapiro adjusted the Park Authority Board Agenda to consider A-6 Nottoway Park Master Plan Revision prior to ACTION ITEMS 1 through 5, which will immediately follow. **There were no objections from the Park Authority Board.**

**OTHER MATTERS**December 6, 2004, Board of Supervisors Appointment of Park Authority Board Members

On behalf of the Park Authority Board, Mrs. Shapiro welcomed Mr. Glasgow, appointed to serve as an At-Large Member to the Park Authority Board. Mrs. Shapiro congratulated Ms. Malone, Ms. Blake and Mr. Fay for their re-appointments to the board for another four-year term.

Swearing In ceremonies will be held in January 2005.

**PRESENTATIONS / ADMINISTRATIVE ITEMS****P-1 / ADMIN-1 Resolution Honoring Park Authority Board Member Jennifer Heinz**

Mr. Batten **MOVED** the Park Authority Board approve the resolution for Mrs. Heinz; **SECONDED** by Mr. Vajda and **APPROVED** with Messrs. Lovelace and Strickland being absent.

There was no discussion on this item.

**PRESENTATION:** Mrs. Shapiro read and presented the Resolution to Jennifer honoring her service and accomplishments while in service to the citizens of Fairfax County as an At-Large Member of the Park Authority Board. Jennifer thanked the Park Authority Board and staff for all their help through the years. Jennifer expressed her appreciation for the honor of serving on the Park Authority Board.

**P-2 / ADMIN-2 Resolution Honoring Sally Orsmby, Harry Glasgow and the Members of the Park Partners**

Mr. Vajda **MOVED** the Park Authority Board approve the resolution for Ms. Ormsby, Mr. Glasgow and Ms. Rentsch; **SECONDED** by Mr. Feng and **APPROVED** with Messrs. Lovelace and Strickland being absent.

There was no discussion on this item.

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**PRESENTATION:** Mrs. Shapiro read and presented the Resolution to Mrs. Ormsby, Mr. Glasgow and Ms. Rentsch individually.

On behalf of the Park Authority Board, Mrs. Shapiro thanked Sally, Harry and Robin for all their efforts for the successful passage of the 2004 Park Bond Referendum. This year the Park Bond was approved by 73% of the voters. The Park Authority could not have had three better people to help get the bond referendum passed. The Park Authority is very fortunate to have Sally, Harry and Robin dedicate their time to this effort.

**ADMIN-3      Resolution Honoring Carlos Camacho upon His Retirement**

Mr. Vajda **MOVED** the Park Authority Board approve the resolution for Mr. Camacho upon his departure from the Park Authority; **SECONDED** by Mr. McCutcheon and **APPROVED** with Messrs. Lovelace and Strickland being absent.

There was no discussion on this item.

**PRESENTATION:** Presentation of the Resolution will be at a later date.

**ADMIN-4      Adoption of Minutes - November 10, 2004, Park Authority Board Meeting**

Mr. Batten **MOVED** the Park Authority Board accept the minutes of the November 10, 2004, Park Authority Board meeting; **SECONDED** by Mr. Feng and **APPROVED** with Messrs. Lovelace and Strickland being absent. Being absent from the November 10, 2004 Park Authority Board meeting, Ms. Blake **ABSTAINED** from the vote. Mr. Glasgow **ABSTAINED**; this evening was his first meeting as a Park Authority Board Member.

There was no discussion on this item.

**ADMIN-5      Approval Request for Land Dedication for RZ/FDP 2004-MV-031, Alban Cove Adjacent to Accotink Stream Valley Park**

This item was reviewed by the Planning and Development Committee on December 1, 2004, and was approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve the following summary comments regarding RZ/FDP 2004-MV-031, Alban Cove:

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- The Fairfax County Park Authority requests the applicant to dedicate the eastern portion of the property, approximately 1.6 acres mostly within the Resource Protection Area (RPA), as an addition to Accotink Stream Valley Park.
- The applicant should dedicate \$14,265 to the Park Authority for recreational facility development.
- The Park Authority requests that DPWES review the storm water calculations for the outflow pipe to ensure that there will be no erosion problems and that flow rates and nutrient inputs have been minimized. Also, staff recommends that the outfall to the creek be redesigned from the currently proposed 90 degree angle.
- The applicant should provide a public trail along Accotink Stream Valley and along Alban Road.

The MOTION was **SECONDED** by Mr. Vajda and **APPROVED** with Messrs. Lovelace and Strickland being absent.

There was no discussion on this item.

## **ACTION ITEMS**

To accommodate the citizens in attendance, Mrs. Shapiro adjusted the Park Authority Board Agenda to consider A-6 Nottoway Park Master Plan Revision prior to ACTION ITEMS 1 through 5, which will immediately follow. **There were no objections from the Park Authority Board**

### **A-6 Approval - Nottoway Park Master Plan Revision**

This item was reviewed by the Planning and Development Committee on November 3 and December 1, 2004.

Ms. Malone **MOVED** the Park Authority Board approve the Master Plan Revision for Nottoway Park; **SECONDED** by Mr. McCutcheon and **APPROVED** with Messrs. Lovelace and Strickland being absent.

Ms. Malone reviewed the Master Plan in detail including the Master Plan process with three public meetings, citizens input via written comments, e-mail, and individual and group meetings. Concerns from citizens were address with the elimination of the Maintenance Facility, the proposal to replace a diamond field with a rectangular field and their concerns on the development of the area. There

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is a deficiency of fields in Providence District and with the possibility of further deficiencies due to the School Board's proposal to sell off surplus school properties, such as, "East Blake Lane School Site", Ms. Malone felt that there was a need for an additional rectangular field at Nottoway Park, which will be a turf field and lighted. (NOTE: The field next to this proposed new rectangular field will also be a turf field and all fields at Nottoway are lighted.) Although some trees will be coming down to build the athletic field, the Park Authority has acquired another forested 6+ acres that are adjacent to the park and will be preserved.

Ms. Malone stated that she feels that the Master Plan, as brought forward this evening, is a balance of the active and passive activities that take place at Nottoway Park.

Mrs. Shapiro stated that she believes the Park Authority is balancing the community's needs.

Mr. Batten feels the Park Authority is doing the right thing.

Ms. Malone commended the staff team on the Nottoway Park Plan Revision:

Kirk Holley	Irish Grandfield
Jenny Pate	Diane Probus
Sousan Frankeberger	John Hopkins
Karen Lindquist	Heather Melchior

**Mrs. Shapiro continued with Action Items 1 through 5 on the Park Authority Board Agenda.**

**A-1                      Annual Rental Rate Adjustment in Park Authority Residential Rental Properties**

This item was reviewed by the Planning and Development Committee on December 1, 2004, and was approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve the annual rental rate adjustment of the residential properties as outlined in Policy 405, Rental Properties on Parklands. The rental rate adjustment will be effective as of January 1, 2005; **SECONDED** by Mr. Feng and **APPROVED** with Messrs. Lovelace and Strickland being absent. Ms. Malone was out of the room

There was no discussion on this item.

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**A-2**

**Approval - Scope of Work for Laurel Hill Sportsplex, Request for Proposals**

This item was reviewed by the Laurel Hill Ad-Hoc Committee on December 1, 2004, and approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve the Scope of Work for the Request for Proposals for the sports and recreation facilities at Laurel Hill Park; **SECONDED** by Mr. Vajda and **APPROVED** with Messrs. Lovelace and Strickland being absent. Ms. Malone was out of the room

There was no discussion on this item.

**A-3**

**Contract Award - Field House Renovations Phase I at South Run District Park**

This item was reviewed by the Planning and Development Committee on December 1, 2004, and approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve a contract award to Creative Finishes, Inc. of Silver Spring, Maryland in the amount of \$194,998 for construction of Field House Renovations Phase I at South Run District Park. In addition, the Director recommends reserving \$48,750 or twenty five (25) percent of the contract award for contract contingency and \$11,700 or six (6) percent of the contract award for administrative costs. **SECONDED** by Mr. Vajda and **APPROVED** with Messrs. Lovelace and Strickland being absent. Ms. Malone was out of the room

There was no discussion on this item.

**A-4 Contract Award - Field House Renovations Phase II at South Run District Park**

This item was reviewed by the Planning and Development Committee on December 1, 2004, and approved for submission to the Park Authority Board.

Mr. Feng **MOVED** the Park Authority Board approve a contract award to SportGrass, Inc. of McLean, Virginia in the amount of \$96,232.75 for construction of Field House Renovations Phase II at South Run District Park. In addition, the Director recommends reserving \$14,435 or fifteen (15) percent of the contract award for contract contingency and \$5,774 or six (6) percent of the contract award for administrative costs; **SECONDED** by Mr. McCutcheon and **APPROVED** with Messrs. Lovelace and Strickland being absent. Ms. Malone was out of the room

There was no discussion on this item.

**A-5 Planning and Development Division 2005-2009 Staffing Plan**

This item was reviewed by the Planning and Development Committee on December 1, 2004, and approved for submission to the Park Authority Board.

Ms. Kohler **MOVED** the Park Authority Board approve the Planning and Development Division 2005-2009 Staffing Plan which includes the assignment of three merit employees and five limited term exempt employees in order to complete the current approved project workload and the new projects from the fall 2004 Park Bond Program; **SECONDED** by Mr. Batten and **APPROVED** with Messrs. Lovelace and Strickland being absent. Ms. Malone was out of the room

There was no discussion on this item.

**INFORMATION ITEM**

**I-1 FY 2005 Fee Process Schedule**

This item was reviewed by the Park Services Committee on December 1, 2004 and was approved for submission to the Park Authority Board.

The Director will request staff to advertise the public comment meeting on the fee proposal to be held at the Herrity Building in rooms 106 and 107 on Wednesday, February 2, 2005 at 7 p.m. The February Board Committee meeting

schedule will be adjusted to an afternoon schedule as has been done in previous years to make it easier for Board member's to attend the evening fee meeting. **There were no objections from the Park Authority Board.**

#### **CHAIRMAN'S MATTERS**

- **FY 2006 Budget Request**

Previously, Mrs. Shapiro had sent a memo to the Board of Supervisors dated November 10, 2004, describing an addendum request for the 2006 County Budget. Park Authority Board Members had been requested to speak to their respective supervisors to seek their support. Mrs. Shapiro understands that in the near future, Mr. Kane will have an opportunity in the course of the budget process to make the agency's case directly to the County Executive. Board Members were requested to contact the Director to discuss their respective Supervisor's position before noon on Wednesday, December 15, 2004.

- **2004 Park Authority Board Chairman Steps Down**

Mrs. Shapiro announced that she would not be seeking reelection as Chairman of the Park Authority Board; however, she will remain on the board as the Braddock District Representative. Mrs. Shapiro stated that it has been an honor and a privilege to represent this board on public occasions. Mrs. Shapiro could not have done it without the support of all the Board Members and of the incredibly hard-working staff, especially Mr. Kane, and for that she is very grateful.

- **Election of 2005 Park Authority Board Officers**

Mrs. Shapiro declared that she was appointing herself Chairman of the 2005 Nominating Committee to conduct the process for the selection of the Park Authority Board Officers. Other members of the 2005 Nominating Committee are Board Members McCutcheon and Blake. **There were no objections from the Park Authority Board**

Mrs. Shapiro distributed copies of her memorandum dated December 8, 2004, RE: Nomination of Chairman, Vice-Chairman and Secretary-Treasurer 2005 Fairfax County Park Authority Board with an attached Nominating Memo. Board Members were requested to return the Nominating Memo to her via fax or e-mail by January 1, 2005.

- **Happy Holiday Season**

Mrs. Shapiro wished everyone a Happy Holiday Season.

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**DIRECTOR'S MATTERS**

- **Cyclo-Cross Competition Draws Enthusiasts, Spectators to Lake Fairfax**

Mr. Kane reported that Lake Fairfax hosted a “hybrid” bike race on Sunday, December 5, 2004, which was booked as “The Fitness Concepts Capital Cross Classic International Cyclo-Cross Race”. This first-time event is slated to become an annual happening according to organizers who were pleased with the great weather and turn-out, which included 212 racers from across the United States, one hundred spectators and an assortment of media including USA Today, The Washington Post, and The Velo News – biking magazine.

Cyclo-Cross is a sport that began in Europe during the 1940's and was originally developed as a way for road racers to maintain their fitness level through late fall and early winter. The course features a mix of grass fields, dirt roads, relatively short asphalt sections, some sand, some mud or a stream crossing and several forced dismounts and running sections. A variety of obstacles are created or naturally routed and the participants enjoy an experience that is considered physically difficult and more painful than mountain bike racing. Races are short and require a high level of fitness.

The Lake Fairfax course traveled into the woods, across the dam, up and down the hills and across the finish line where spectators cheered and snacks were available from local girl scouts.

- **New Weather Station at Green Spring Gardens Park**

Mr. Kane reported that Green Spring Gardens Park is proud to announce a new tool that will be used to promote horticultural and environmental awareness to Fairfax County citizens – a weather station. The weather station was purchased with funds made available from Bob Ryan, (\$1,200) a matching Mastenbrook Grant (\$1,200) and the Friends of Green Spring (FROGS), who donated \$9,000 to purchase a weather sensor array, tower and computer.

Green Spring Gardens Park is now part of the weather net system, which gathers data from sources all over the greater Washington, D.C. area and helps to accurately report local weather. The web cam recently was an unexpected source of publicity.

- **November 29 Joint Meeting between the Board of Supervisors and the Fairfax County School Board**

Mr. Kane reported that on November 29 a joint meeting was held between the Board of Supervisors and the Fairfax County School Board. One of the items presented at that meeting was the FAIRFAX COUNTY FISCAL OUTLOOK. A copy of this presentation, prepared by Ed Long, was distributed for the board to review.

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- **December 6, 2004 Board of Supervisors Item Financing Proposal for the Fairfax County Public Schools Administrative Office / Excess Fairfax County Public Schools Property**

Mr. Kane reported that the Fairfax County Public Schools had an item on the Board of Supervisors' Agenda to approve financing for the acquisition of a new administrative building. Supervisor Bulova read an amended motion that specified a number of detailed issues regarding the relationship with schools and the building financing and excess property. A copy of the motion was distributed.

The Park Authority's interest lies in how the FCPS handles the disposition of excess school property. It looks as though the direction is moving toward a situation where FCPS and the County will work together to dispose of the property in a fair and reasonable manner to benefit all.

- **Holiday Day Wishes**

Mr. Kane wished board members and staff a safe and happy holiday.

#### **COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS FOR THE RECORD**

**NOTE: Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month except when there is only one board meeting in the month. Committee minutes were entered December 8, 2004 because there is no second meeting in December.**

##### Nomination/Election Committee

*Chairman: Mrs. Shapiro*

*Members: Ms. Blake and Mr. McCutcheon*

During CHAIRMAN'S MATTERS, Ms. Shapiro appointed herself as Chairman of the Nomination/Election Committee and Ms. Blake and Mr. McCutcheon as Committee Members.

Mrs. Shapiro distributed copies of her memorandum dated December 8, 2004, RE: Nomination of Chairman, Vice-Chairman and Secretary-Treasurer 2005 Fairfax County Park Authority Board with an attached Nominating Memo. Board Members were requested to return the Nominating Memo to her via fax or e-mail by January 1, 2005.

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STANDING COMMITTEESAdministration and Management Committee

*Chairman: vacant*

*Members: Ms. Kohler, Ms. Malone, Mr. Feng, and Mr. Lovelace*

*Staff: Miriam C. Morrison, Division Director for Administration*

Ms. Malone, Member of the Administration and Management Committee, reported the next committee meeting would be announced.

Budget Committee

*Chairman: Mr. Feng*

*Members: Ms. Blake, Ms. Kohler, Ms. Malone, and Mr. Fay*

*Staff: Miriam C. Morrison, Division Director for Administration*

Mr. Feng, Chairman of the Budget Committee, distributed copies of the committee minutes dated November 10, 2004. The October 27, 2004 committee minutes would be forthcoming. The next committee meeting will be announced.

Planning and Development Committee

*Chairman: Mr. Strickland*

*Members: Ms. Malone, Mr. Batten, Mr. Fay, Mr. McCutcheon, and Mr. Vajda*

*Staff: Lynn Tadlock, Division Director for Planning and Development*

Mr. Batten, Member of the Planning and Development Committee, distributed copies of the committee minutes dated November 3, 2004. Mr. Batten reported that the December 1, 2004 committee minutes would be forthcoming. The next committee meeting is tentatively scheduled for January 4, 2005.

Park Operations Committee

*Chairman: Ms. Malone*

*Members: Mr. Fay, Mr. Lovelace, Mr. McCutcheon, Mr. Strickland, and Mr. Vajda*

*Staff: Brian Daly, Division Director for Park Operations*

Ms. Malone, Chairman of the Park Operations Committee, reported that the committee minutes dated November 3, 2004 would be forthcoming. The next committee meeting is tentatively scheduled for January 4, 2005.

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Resource Management Committee

*Chairman: Mr. Vajda*

*Members: Ms. Kohler, Ms. Malone, Mr. Batten, Mr. Fay, Mr. McCutcheon, and Mr. Strickland*

*Staff: Cindy Messinger, Division Director for Resource Management*

Mr. Vajda, Chairman of the Resource Management Committee, distributed copies of the committee minutes dated October 13, 2005. The next committee meeting will be announced.

Park Services Committee

*Chairman: Mr. McCutcheon*

*Members: Ms. Blake, Mr. Batten, Mr. Feng, Mr. Lovelace, and Mr. Vajda*

*Staff: Charlie Bittenbring, Division Director for Park Services*

Mr. McCutcheon, Chairman of the Park Services Committee, reported that the committee minutes dated December 1, 2004, would be forthcoming. The next committee meeting is tentatively scheduled for January 4, 2005.

**FOR THE RECORD**

Mr. McCutcheon requested that the Resource Management Committee minutes dated October 13, 2004, the Planning and Development Committee minutes dated November 3, 2004 and the Budget Committee minutes dated November 10, 2004, be entered into the record. **IN THE ABSENCE OF AN OBJECTION, SO ORDERED.**

**BOARD MATTERS**

- **Happy Holidays**  
Mr. McCutcheon wished everyone a Happy Holiday.
- **Commendations to Chairman Shapiro**  
Mr. Feng extended his appreciation to Mrs. Shapiro for being the Chairman of the Park Authority Board for the past three terms and having done an outstanding job.
- **35-Year Anniversary Celebration at Hidden Oaks**  
Mr. Vajda announced that Hidden Oaks held its 35-year Anniversary Celebration this past weekend and it was well attended.

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**Public Information Meeting -- Master Plan for John C. and Margaret K. White Horticulture Park**

Mr. Vajda reported that the Public Information Meeting – Master Plan for John C. and Margaret K. White Horticulture Park was held on December 6, 2004, at Green Spring Gardens Horticulture Center's Multi-Purpose Room, 4601 Green Spring Road, Alexandria. Mr. Vajda commended Sandi Stallman and Kirk Holley for their presentation. Mr. Vajda reported that the major concern was the potential traffic and what it could do to the neighborhood.

**At-Large Member Jennifer Heinz**

Mr. Vajda thanked Mrs. Heinz for the outstanding job as an at-large member.

**Commendations to Chairman Shapiro**

Mr. Vajda thanked Mrs. Shapiro for an outstanding job as Chairman and stated that it had been a pleasure working with her.

**Happy Holidays**

Mr. Vajda wished everyone a Happy Holiday.

- **Happy Holidays**

Ms. Malone wished Board Members and staff a Happy Holiday.

**Commendations to Chairman Shapiro**

Ms. Malone stated that she enjoyed Mrs. Shapiro's leadership as Chairman and looks forward to working with her next year.

- **Happy Holidays**

Mr. Fay extended holiday greetings to all.

- **Commendations to Chairman Shapiro**

Mr. Batten expressed his sadness that Mrs. Shapiro was stepping down as Chairman.

Mr. Batten stated that both personally and professionally she had done an outstanding job and that he was very pleased with the help she had given him to orient him and steer him in the right direction.

**Happy Holidays**

Mr. Batten wished staff and the Board Members a healthy, happy and blessed holiday. He and his family extended their best to everyone and their families. He hoped that in the New Year

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everyone would return very good, very rested, and missing Jennifer Heinz.

- **First Year Anniversary Serving on the Park Authority Board**

Ms. Kohler stated that she was finishing her first year on the board and has enjoyed the time with the Park Authority. It has been a pleasure to get to know a number of the people, interact and spar with some. Ms. Kohler thanked everyone for the support.

- **Re-appointment of Board Member**

Ms. Blake thanked Board Members for their time, leadership, and guidance; it has been a pleasure watching the Park Authority Board in action. It has been a real growth experience, and she looks forward to the upcoming year.

**At-Large Member Jennifer Heinz**

Ms. Blake thanked Jennifer Heinz, remembering Jennifer looking over at her at her first meeting and saying that it's a big job; it's overwhelming. This was so accurate and so true.

**Happy Holidays**

Ms. Blake wished everyone Happy Holidays.

- **There were no other BOARD MATTERS reported.** Board Member Lovelace and Strickland were absent.

**CLOSED SESSION**

At 8:30 p.m. Mr. McCutcheon **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **the Dranesville Magisterial District** pursuant to Virginia Code 2.2 – 3711(A)(3)
- b. Discussion of Closed Session Minutes dated **November 10, 2004** pursuant to Virginia Code 2.2.3712(H).

The MOTION was **SECONDED** by Ms. Kohler and **APPROVED** with Messrs. Lovelace and Strickland being absent..

- Update on Land Acquisition in the Dranesville District
- Closed Session Minutes dated November 10, 2004

Land Acquisition Matters and Closed Session Minutes were discussed.

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At 8:35 p.m. Mr. McCutcheon **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Feng. The MOTION was **APPROVED** with Messrs. Lovelace and Strickland being absent.

#### **CERTIFICATION OF CLOSED SESSION**

Mr. McCutcheon **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Feng and **APPROVED** with Messrs. Lovelace and Strickland being absent.

#### **ACTIONS FROM CLOSED SESSION**

**NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.**

**C-1. Update on Land Acquisition in the Dranesville District**

There was no action on this item.

**C-2. Closed Session Minutes dated November 10, 2004**

Mr. Feng **MOVED** the Park Authority Board accept the Closed Session Minutes dated November 10, 2004 as discussed in Closed Session; **SECONDED** by Mr. Batten and **APPROVED** with Messrs. Lovelace and Strickland being absent. Being absent from the November 10, 2004 Park Authority Board meeting, Ms. Blake **ABSTAINED** from the vote. Mr. Glasgow **ABSTAINED**; this evening was his first meeting as a Park Authority Board Member.

#### **ADJOURNMENT**

At 8:36 p.m. Mrs. Shapiro **ADJOURNED** the Park Authority Board meeting. **There were no objections from the Park Authority Board.**

Minutes Approved at Meeting  
On January 12, 2005

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Gilbert S. McCutcheon  
Vice-Chairman

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Michael A. Kane, Director

Park Authority Board Minutes prepared by

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Nancy L. Brumit, Administrative Assistant

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